

# ERASMUS+

## Structured Training Course

### School Management

Course Ref: **EP 11**

#### Entry Levels

CEF B1+ to C1+

Course Programme EP11.5  
5 School Management  
Course Days

Course Programme EP11.3  
3 School Management  
Course Days

Course Programme EP11.10  
2 Weeks:  
5 Course Days English  
+  
5 School Management  
Course Days

#### Total Course contact hours

A 5 Course Days - 25.5 hours  
B 3 Course Days - 17.5 hours  
C 10 Course Days - 46.5 hours

Maximum group size 12

#### Course Provider:

**Shadows Professional  
Development Ltd**  
PIC 949086219

113 Harewood Avenue  
Bournemouth BH7 6NP  
E-mail: [training@shadows.org.uk](mailto:training@shadows.org.uk)  
[www.shadows.org.uk](http://www.shadows.org.uk)

#### In association with:

**Richard Language College**  
[www.rlc.co.uk](http://www.rlc.co.uk)

**ERASMUS+**

These courses were produced as a result of a pilot course arranged by the British Council Prague, the Educational Institute of Central Bohemia (VISK), Jazyky v zahraničí s.r.o. and Shadows Professional Development Ltd.

The programme is aimed at Head Teachers, Deputy Heads, School Management and Senior Teaching Staff as well as European Programme Coordinators or members of staff involved in Erasmus+ activities.

#### Aims

- More Effective School Management
- Working internationally in a more efficient way
- Raising cultural awareness
- Sharing of Best Practice in school leadership
- Effective processes of learning / teaching
- Ensuring sustainability through the Erasmus+ programme
- Enhancement of participants' skills in English

#### Preparation

##### Pre-course Preparative Modalities

- Needs Analysis
- Pre-Course Cultural Counselling
- Pre-Course UK practical arrangements e.g. UK Airport Transfers

#### Practical Arrangements

##### Intra-Course Modalities offered by the Course Provider

- Course Tutor
- Exchange of Best practice
- Participant's Evaluation Feedback
- Pastoral Care, 24 hr Emergency Number
- Accommodation Service
- Optional Cultural Activities and Visits

#### Follow up provided

##### Post-Course Modalities

- Course Certificate of Attendance
- Europass Mobility
- Applicant Dissemination and Exploitation Advice

# ERASMUS+

## Structured Training Course *School Management*

### Course Topics

#### School Approaches to Learning

School Improvement planning  
Staff Professional Development  
Professional Learning Community Development  
Teacher Training programmes and staff induction training

#### Education Systems and School Leadership

Input Session:  
UK Educational System  
School Management  
Comparative Education Workshop  
Preparation of School Visit

#### School Visit

1. UK School 4-11 yrs or
2. UK School 11-16 (18)

- Familiarisation with the school and its place within the UK Education system
- Guided Visit of the school
- School's curriculum
- School Management system
- Management of the teaching and learning processes
- Pupils' study results & successes
- In-Service Teacher Training
- Class observations
- Informal discussion with teachers when possible during observations

#### Erasmus+ for Schools

Full briefing on opportunities for schools to initiate and sustain international collaboration

#### KA1 & KA2

##### Applications for Schools

- Erasmus+ Priorities
- KA1 European Development Plan
- Partners'/Participants' Profiles and Selection
- Learning Outcomes
- Pre-Course, Intra-Course & Post-Course Project Management
- Follow-up and Impact
- Evaluation
- Dissemination and Exploitation
- Budgets

# ERASMUS+

### Course Content and Strategies

- UK Education /Comparative Education
- School Approaches to Learning
- School Visit
- Sharing of Best Practice
- Initiating and Sustaining International Collaboration
- Improvement of KA1 applications to ensure success in future applications
- KA2 possibilities for future projects inc: e-twinning, European Gateway
- Erasmus+ Schools programme to establish sustainability
- Cultural and linguistic input (family accommodation for adults (hotels available on request)

### Course Programmes EP11.5 (5 Course Days) & EP.11.3 (3 Course Days)

EP11.5 5-DAYS	Monday 5-Day Course Welcome 09.00	Tuesday	Wednesday	Thursday	Friday 5-Day Course ends 12.35
EP11.3 3-DAYS		Tuesday 3-Day Course Welcome 09.00	Wednesday	Thursday 3-Day Course ends 15.30	
	09.15-12.35	09.15-12.35		09.15-12.35	09.15-12.35
	School Approaches to Learning	UK Educational system. Comparative Workshop	School Visit	Erasmus+ for schools	Academy Schools ...the UK Revolution
	13.30-15.30	13.30-16.00		13.30-15.30	
	School Approaches to Learning	School Visit Preparation	School Visit	Erasmus+ for schools	Individual Cultural Activities
Sat / Sun	INFORMAL LEARNING: personal research, cultural visits/activities, practising language skills				

### Course Programme EP11.10 2 Weeks (one full-day excursion included)

5 Course Days English - see Pages 3 & 4

+ 5 School Management Course Days

#### Outcomes

- Improved leadership competencies in the field of school management and international working
- Expertise in Erasmus+ Applications for Schools to ensure sustainability
- Insights from pedagogic and cultural exchange
- New teaching and cross-curricular strategies, skills & activities
- Increased awareness of curricular approaches and resources
- Knowledge of UK National curriculum and comparative benefits
- Cultural enrichment
- Improved Linguistic fluency